

HIGHLAND COUNTY COMMUNITY ACTION ORGANIZATION, INC.
PART-TIME VAN DRIVER

Highland County Community Action Organization, Inc. is accepting applications for a part time 30 hours per week, Van Driver position for the agency transportation program. This position requires utilizing agency owned vehicles to transport clients to appointments throughout the county and other cities including Dayton, Cincinnati, & Columbus.

Applicants must be comfortable driving in heavy traffic and should be familiar with the location of hospitals in these communities. Some of our clients are wheelchair bound, so applicants should be able to lift, stoop, bend and push with no restrictions and be willing to learn to operate the vehicle ramp systems.

Applicants must have a valid Ohio Drivers License and be insurable under the agency fleet insurance policy. Applicants must be willing and able to work flexible hours to meet the needs of our clients.

Employees of the organization must undergo a criminal background check. We are seeking employees who desire to be part of a team that delivers high quality services with compassion and understanding to individuals and families of Highland County of socioeconomic backgrounds.

Interested persons can obtain a complete job description and complete an application or mail a resume to: HCCAO, Inc. 1487 North High Street, Suite 500, Hillsboro, Ohio 45133. Position will be open until filled.

HCCAO, Inc. is an Equal Opportunity Employer/Provider of Services M/F/D/V